



Panhandle Area Council
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SEEP Committee Meeting
Panhandle Area Council, 11100 Airport Drive, Hayden
January 21, 2009
9:00 a.m. – 12:00 p.m.

Tom Freeman – Board Member
Nelle Coler – Board Member
John Saffeels – Board Member
Kathy Dingman – Committee Member
Mike Neher – City of Post Falls

Jamie Davis – Board Member
Carrie Holtan – Board Member
Jack Gunderman – Committee Member
Greg Limandri – Board Member

Call to order – Tom Freeman called meeting to order at 9:08 a.m. and began with brief introductions.

Adopt Minutes – 12/17/2008 – **Motion to adopt, seconded: Motion passed.**

Treasurer's Report – Nelle Coler explained set-up of SEEP, and put together budget. The balance at the beginning of 2008 was \$17, 474.00. By end of the year, with current projects, the budget balance will be at about \$5,000 (trailer; PSA; normal class season; insurance; advance classes). The group agreed that more funding is necessary, through granting or increasing class charges. Tom Freeman asked true cost of classes and operation – Nelle Coler responded that classes are essentially “a wash.” Nelle Coler suggested speaking with Walmart and Home Depot as sources of additional potential funding.

Old Business

Dimensions Articles – Kate Wilson was not present, but John Saffeels indicated that articles are still on track.

Trailer and Signage – Greg Limandri discussed improvements to trailer, including installing cabinetry; sleeves for the tools (so contained and not moving). Total improvements will cost \$421.79. **Motion:** to pay the costs incurred by Greg Limandri for trailer improvements, **seconded: Motion passed.** Terry Leigh is working on the trailer signage and will plan on attending the next meeting to report.

Construction Field Guide SBDC – Jamie Davis provided update on Joan Meitl's field guide. **Motion:** Jamie Davis will let Ms. Meitl know that SEEP will be preparing its own, and that she may represent this fact to parties interested in Ms. Meitl's field guide, **seconded, Motion passed.**

General Brochure – John Saffeels will ask around for potential funding sources (cost would be about \$1,200-\$2,000 to print).

PSA – Nelle Coler requested the final script, and has forwarded it to TransCanada, aiming to have airing by the end of March. Sprout MediaWorks would like us to get back to her (Heather) for a schedule to meet (she has moved to Bonners Ferry). Jamie Davis and Tom Freeman said that a site up in Bonner’s Ferry may work, and Nelle Coler will communicate that to Sprout and ask them for dates for filming.

Center for Watershed Protection (CWP) Grant – The group briefly discussed the CWP, which is the granting source for the Advance Class preparation.

Web Site updates, Resource Directory - Assigned group members continue to work on their contact research. The goal is to get all updates done before PSA is advertised.

Database – technology – Carrie Holtan will continue to work on this project, and will report at the next meeting.

Committee reports and assignments

Training cadre – Carrie Holtan is interested in beginning “shadowing” training this spring, particularly at the Benewah Class with Norm Suenkel.

Marketing – See PSA report above.

Advanced class – Tom Freeman and Jamie Davis have developed a general outline for the course, knowing it is longer than 8 hours. They have been in contact with Laurel, at the Center for Watershed Protection, with comments and contact information (resource information). Tom Freeman reviewed the Home Depot course (similar to SEEP’s intro course, and then goes into writing a SWPPP). There is a new Construction General Permit (CGP, dated January 5, 2009). Tribal lands are not distinguished in our region, and other distinctions exist, too that may be of interest in designing the Advanced Class. Tom Freeman believes the Advanced Class needs a more complex site. Tom Freeman encouraged everyone to read the CGP. Nelle Coler asked about tuition costs for the Advanced Class? Jamie Davis and Tom Freeman discussed costs (copying, plans, etc.).

Regulatory – Glen Rothrock was not present –but will provide update for the next meeting. Mike Neher briefed the group on Post Falls recent permitting. Jack Gunderman discussed Site Disturbance Ordinance may likely change depending on when new Comprehensive Plan is adopted. The Kootenai County Planning Commission is now amending draft Plan, and will be forwarded to the County Commissioners (probably end of this month), opening a comment period and deliberation process. Denna Grangaard asked about Army Corps of Engineer’s jurisdictional update (“waters of the United States”), and will report at the next meeting.

Power Point Review – Session to follow

Resource Manual – Carrie Holtan has obtained a word document, and continues to work on this revision.

Lakes Highway District Presentation to road builders in March – Carrie Holtan and Jamie Davis will be filming Joe Weist’s presentation, “It Could Happen to You,” regarding the Lakes Highway District’s EPA enforcement involvement.

Presentations/Outreach

Nelle Coler discussed a request for a letter of support from Lakes Highway District, Eric W. Shanley, P.E. **Motion:** to forward letter of support drafted by Nelle Coler, **seconded, Motion passed.**

Report of Fines

Jack Gunderman reported that enforcement actions are moving forward at Kootenai County, and will report back next meeting with information on number of enforcement actions. Jack Gunderman has noticed a “disconnect” between contractors and plan implementation.

New Business

Contractor Training Opportunity, Small Business Development Corporation (SBDC) – Jamie Davis briefed group on Joan Meitl’s Contractor Training. Does the Committee want to have a workshop here? The cost is \$35.00 per session (covering food and handouts). Jamie Davis will find out more information about scheduling, and will report back.

Other Business

Powerpoint Review Session – BRING PHOTOS on a CD or Flash Drive

INTRODUCTION

<u>Slide #</u>	<u>Revision</u>
After Slide 6, New Slide 7	Critical Aquifer Recharge – add graphic showing all of the aquifers. Kenny and Denna will US 95 GIS (HDR and DEA)
Slide 9	Sand Creek aerial photo – remove existing and replace
Slide 17	Denna Grangaard will check to see if she has photos ; bank and channel erosion photos necessary (send them to Jamie Davis)
Slide 27	New graphic necessary – Nelle Coler will search for
Slide 31	Kenny will look at FEMA documents for possibly better graphic
Slide 32	Revision to notes RE larger sites and ways of computing estimated peak discharge (flow); revision to slide language (velocity to runoff).
Slide 38	Nelle Coler will send Jamie Davis an example; an example of a biofilter system; photograph of a storm-treat (Jamie Davis); classic rain garden
Slide 41	Tom Freeman – Forest Ridge project; insert pictures and split slide if new photos are found
Slide 42	Is there a better photo of preserving native vegetation? Denna Grangaard

SEEP REGULATORY REQUIREMENTS

<u>Slide #</u>	<u>Revision</u>
Slide 5	Picture of subdivision needed
Slide 4	Add in EPA Logo to slide
Slide 10	Revision to notes – This application clarifies jurisdiction for USACE, IDWR, IDL, and DEQ. This should be submitted well in advance of beginning construction.
Slide 13	Repeat picture – need photo of a dry well.
Slide 19	Revise to include “Impairment to aquatic organisms and other beneficial uses.”
Slide 25	CEH: double-check language

BMPs PART 1

Slide 5	Caused dispute
Slide 8	Change format /transparency
Slide 9	Photo changed to show clearing more accurately (rather than grading)
Slide 27	Biofiltration filter photo – copy and put in Slide 38 in the Introduction
Slide 31	Jamie Davis will look to see if there was better hydromulching shot
Slide 38	Would be nice to have additional wind erosion photos

**TO DO: the next Power Point review session: BMPs Part 2 and Site Assessment and Planning
Also, incorporate June Berquist comments.**

Scheduling for Advance Class Practice Run: Late March, 2009.

Confirm next meeting date and time – **February 18, 2009- 09-1200 hours.**

Meeting adjourned at 12:00 p.m.