



Panhandle Area Council
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SEEP Committee Meeting
Panhandle Area Council, 11100 Airport Drive, Hayden
November 18, 2009
10:00 a.m. – 12:00 p.m.

Attendees:

Jamie Davis, Brent Leonard, Greg Limandri, Tom Freeman, Nelle Coler, Joe Wuest, Brandon Woods, Dave Newcomb and Codie Wilson (U of I), Vera Williams (Surface Water Solutions)

Items in blue indicate task to be completed.

Call to order – Meeting called to order at 10:10 a.m.

Adopt Minutes –Nelle moved to accept the minutes from 10-15-09, Brent seconded; **motion passed.**

Treasurer’s Report – Nelle provided the following update: After the funds are paid to PAC for administration, about \$2,000 to Heather Olsen for the PSA, and the invoices come in for the computer and field guides, the balance remaining in the SEEP account will be approximately \$10,000.

Old Business

“Dimensions” article – The committee feels the sugar beet topic would still be good to cover for the next article (use of sugar beet by-product for road de-icing). Jamie advised [Kate to follow up with Terry Leigh for information.](#)

Trailer and Signage – Trailer Storage and Signage – The trailer is currently parked at the Post Falls Highway District yard. Greg has received a logo from PFHD.

Greg is waiting for a Stormslide contact to get a cd and documentation to keep with Stanley to accompany the demo we have.

Construction Field Guide – Tom and Joe attended an interagency MS4 meeting, including the Post Falls and Lakes Highway Districts as well as the Cities of Coeur d’Alene and Post Falls. These entities are moving forward to implement a requirement for SEEP certification from any contractor implementing projects for them, as part of their MS4 requirements. The entities also feel that the SEEP Public Service Announcement will be of great use for their outreach requirements. Joe indicated that cities may want to add a lead in for airing the PSA on their stations. Joe would like a CD with the field guide materials to present to ITD for possible support.

Nelle passed around printing quotes, and the committee agreed that Action Printers offers the best price at about \$2.60 per book (top bound, 100 pound, water resistant paper). SEEP will have 2,000 copies printed and get reimbursed by these entities. Nelle expects logos by the end of

November to include on the cover. The intent is to disperse some of these to the groups and hold on to the remaining books.

PSA - Terry Wolverton with TransCanada was due back the day of this meeting. Nelle hopes to have his OK within a day.

Web Site – Tom would like to have a link to the PSA added to the website when it is final. He would also like to see the field guide added to the website.

Computer – Glen is still working on this.

Spring Class – The extra April dates set aside are now scheduled for the Bonner County Road Department's class (April 20, 21). The County has secured a room for the classroom portion, and a field site will be identified in the spring, with the assistance of the County. [Tom asked Brent and Greg to start thinking about how we can tailor the field portion to be more road-specific.](#)

University of Idaho Intern – Tom introduced Codie Wilson to the committee and reported that he gave a copy of the Advanced Class cd to Dave Newcombe, her professor, along with the PDF files depicting the example site plan. Codie will assist Tom and Jamie in completing the Advanced Class Powerpoint materials.

Fighting Creek Landfill visit – Nelle reported that the contact from the landfill indicated that any day but Thursday is good for a tour. The committee landed on December 2nd for a tour date. Nelle volunteered to finalize the plan, arrange a van from PAC for transport, and schedule Brandon for the day to drive the van. Thank you, Nelle!

Center for Watershed Protection - \$120 donation request. Tom explained that CWP was asking for donations to help them with their office move and to begin an online resource directory. There were 3 online votes in favor of this action from board members between committee meetings. Greg moved that the committee approve a donation to CWP for this purpose. Brent seconded the motion. **Motion passed.**

Jamie reported that Laurel Woodworth was looking for direction from the SEEP committee for the remaining budget from CWP that was allocated to development of Advanced SEEP. The original agreement provided some in-kind services from CWP for the purpose of class development. There remains in the budget roughly 80-90 hours of their time, or \$2,500 – 3,000. Would the SEEP committee prefer in-kind time or to cash out the remaining balance for use in class development? After some discussion, Jamie made a motion to request CWP to earmark about 10 hours of their staff time to be able to review and comment on the final class materials and to cash the remaining balance out. Nelle seconded the motion. **Motion passed.**

Montana SEEP – The committee discussed the list of questions Nelle received from the Flathead folks. Nelle will follow up with our answers.

Committee reports and assignments

Training Cadre – [Jamie will send the list she has located from Carrie's old files to Brent, as the new lead.](#)

Marketing Committee – Jamie presented some draft posters that Molly McCahon developed for SEEP. She compiled comments from the committee, will forward to Molly, and will report back at the next meeting.

There is no update on the cups for future classes. Brandon will bring price quotes to the next committee meeting.

Advanced Class – Tom will get revised JPEGs to UI folks by the end of the month. The UI folks will coordinate with Tom and Jamie for follow-up. Jamie will follow up with CWP on the grant items mentioned above.

New Business

EPA visit to construction site. BMPs not working, but the County inspector is saying it's ok. Problem: the inspector's job is to inspect – not recommend. He/she can say if the BMPs are inadequate, but not prescribe. EPA does not agree that BMPs are adequate. It sounds like there may be a disconnect between the design professional, the County, and the contractor. SEEP may want to follow up after EPA's return and conclusion to the matter.

General Membership meeting – 5 positions open on the SEEP Board of Directors. **Jamie nominated Kate Wilson for a position. Nelle seconded, motion passed. Tom nominated Joe Wuest (as a placeholder for the Lakes Hwy. District). Brent seconded, motion passed.** Vera Williams volunteered to be placed on the ballot. There are a couple of board members not present that have open positions. **Jamie moved to table the elections until the December meeting. Nelle seconded, motion passed.**

Other Business

Confirm next meeting date and time – December 16, 2009- 10-1200 hours

Motion to Adjourn by Brent; Greg seconded. Meeting adjourned at 12:15.