



Panhandle Area Council
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SEEP Committee Meeting
Panhandle Area Council, 11100 Airport Drive, Hayden
December 16, 2009
10:00 a.m. – 12:00 p.m.

Attendees:

Jamie Davis, Brent Leonard, Greg Limandri, Tom Freeman, Nelle Coler, Joe Wuest, Brandon Woods, Dave Newcomb and Codie Wilson (U of I), Vera Williams (Surface Water Solutions), Kenny Hicks, Terry Leigh, Norm Suenkel, Glen Rothrock, Herb Heisel

Items in blue indicate task to be completed.

Call to order – Meeting called to order at 10:10 a.m.

Adopt Minutes –Nelle moved to accept the minutes from 11-18-09, Norm seconded; **motion passed.**

Treasurer's Report – Nelle provided the following update: The final payment to Heather Olsen has been made; SEEP paid half of the Field Guide printing up front, but will be reimbursed by the City/Highway District/ITD group. Therefore funding is roughly the same as last month, \$10,000 available.

Old Business

Construction Field Guide – The Construction Field Guides are being printed. 120 Guides were provided early so the City of CDA would have them for their Open House on the 15th. The rest of the order should be ready for pick-up on the 18th or 21st. Joe and Nelle are working on getting the billing of each agency calculated. Joe will contact Action Printers to try and arrange tax-free status for the order. Each attendee at the meeting was provided with a Field Guide.

PSA - The PSA is complete and Heather Olsen delivered it and the 30-second commercials in three forms: DVD master, DVD with compressed data and a broadcast ready tape. The City of CDA has copied the material and is running it on CDA TV. The City of Post Falls may need to borrow the tape to copy for their TV channel. The City of CDA played the PSA on a loop during the Dec. 15th Open House.

Web Site – Kim Golden called before the meeting and stated that it would be easiest for Kathy Dingman to work on website updates, if each page were printed out and changes indicated on the hard copy. If new photos are desired, a disk of those would be helpful. Kathy's time/availability for website activities is limited so the more complete the information provided, the better. Tom would like to have a link to the PSA added to the website. He would also like to see the field guide added to the website.

Computer – Glen, with input from Annette has identified the equipment that would be most beneficial. [He will now go through the procurement process to get three quotes.](#)

Kootenai County Landfill visit – The members who participated in the Fighting Creek tour felt the visit was worthwhile. Tom brought a disk of photos that can be used when updating manuals, and for the website.

Montana SEEP – Nelle spoke with Kristie of the Flathead Lakers on Monday. They needed one additional clarification for the grant application. One of two applications has been submitted, the second is due soon, but a determination on either might not be known for sometime. [Nelle will inform the Committee when information is received.](#)

Committee reports and assignments

Training Cadre – Jamie sent out a list of potential trainers. Molly emailed prior to the meeting to say she would contact those in the Sandpoint area. Kenny will contact those from Silver Valley, and Norm was identified as a possible avenue for communication in Benewah County. [The committee will try and have commitments from future trainers by next meeting.](#)

Marketing Committee – Molly emailed files of two options for SEEP posters. The drafts were circulated with instructions to make comments as each member reviewed the items. [\(It appears that one of the committee members may have taken the samples with them when they left the meeting?\)](#) It was suggested that after a design is agreed upon, perhaps some of the entities with larger printers could run some off. (Poster is intended to be 11 x 17 inches.) Printing brochures was also discussed. Jamie stated that the Tribe could print 200. The generic brochure template is available on the web, and can be printed by anyone in color or black and white.

Brandon has been researching cups to hand out during future classes, as a “green” activity, and to avoid wasting multiple paper and Styrofoam cups. Two quotes have been received, more are expected. Tom brought a suggestion for a water bottle, which Brandon will add to the file. To keep costs down, the quotes have been requested for single color designs. [Brandon will continue to follow up on the mugs.](#)

Advanced Class – Tom brought jpegs for Codie, also speaker notes. Hope to have final draft for review around the first of the year. A small business (Gas Station) has been added to the development. The business is separate, not part of the original plan and not subject to first SWPPP. This is to demonstrate low erosivity waiver.

Regulatory – Tom sent out notice of effluent guidelines. He stated everyone should be sure and read the December 2009 version, particularly the last three pages, and page 58 or there about. There are several new rules taking effect, beginning in February of 2010 with new CGP. New rules on turbidity go into effect in April of 2011. There was some confusion regarding the language specific to Idaho.

Resource Manual – The Resource Manual will need to be updated following today’s elections, and may need further updates.

Presentations/Outreach

Jamie and Annette will be presenting at the CDA Chamber of Commerce ECO-Nomics Expo, currently planned for January 13th. This event has been rescheduled once, and could be delayed again. Participation was not high enough for the first date in October. In addition to presentations there are workshop and booth opportunities.

Report of Fines

Nelle received a call Tuesday from a contractor in Sandpoint who was seeking information about SEEP, and assistance to find someone to complete a SWPPP. The contractor stated that his company purchased one lot that was part of a larger development and did not know they had to file an NOI for a CGP, or complete a SWPPP. EPA noticed tracked soil, followed it to the site and issued a \$10,000 fine.

New Business

Joe Wuest stated that Lakes Highway District is putting together a resolution, (their equivalent of a City or County ordinance) to require SEEP Certification for all contractors working in the District's right-of-way. When the District notes problems outside their right-of-way, they report it to the County. Joe will be talking to other Highway districts regarding the issue. Joe also stated that the utilities do not seem to be up to speed regarding SEEP, or the whole erosion control topic. The question was asked regarding who would actually need to be certified; a supervisor, some or all of the work crew?

Tom stated that during the Sandpoint Stormwater Update, Misha gave SEEP many kudos.

Kenny talked about "remedy protection" the new watchword in the Silver Valley Superfund Box. [He asked if there might be an opportunity for financial contributions from the Basin Commission or EPA?](#)

Tom reminded everyone that the first groups to get Basic SEEP certifications are nearing the end of their certification period. [A plan is needed to notify those persons \(preferably by email\) of the requirements for re-certification. We also need to put together an informational document to explain the process.](#)

[Tom would like to have the committee compile an Historic recap of SEEP, including accomplishments and shortcomings. **Homework for everyone.**](#)

Nelle asked Terry if he knew whether the City would be issuing a press release after the Stormwater Open House. [Nelle will contact Gordon or Dennis Grant and see if they plan anything.](#)

Vera brought a DVD of the Hayden Lake Project to be part of SEEP's library. Tom took the disk to review; it will be available to all members as it is returned to PAC.

Election:

The SEEP Board is comprised of nine members; four are in the "off-year" cycle: Jamie Davis, Nelle Coler, Brent Leonard and Glen Rothrock. Four seats are terms that expire this year: Tom

Freeman, Kenny Hicks, Greg Limandri and Terry Leigh. The final seat was vacated by John Saffeels, who has moved from the area. There are six persons interested in sitting on the board, the four currently holding seats and Vera Williams and Joe Wuest. Each candidate was offered an opportunity to speak, then ballots were distributed. The five board members elected are: Tom Freeman, Kenny Hicks, Greg Limandri, Terry Leigh and Vera Williams.

Additionally, the position of Secretary has been void. The established protocol is for the Board to determine officers. Vera Williams volunteered to be the Secretary, the board approved the position. [Nelle will forward templates of agendas and minutes.](#)

Other Business

Confirm next meeting date and time – January 20, 2009- 10-1200 hours, at U of I Harbor Center.

Meeting adjourned at 12:10.